

GAVILAN COLLEGE CURRICULUM MEETING

Monday, December 10, 2007

2:30 p.m. **BU 119**

MINUTES

In attendance: S. Carr, D. Clabaugh, E. Crook, S. Dodd, B. Donovan, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lozano, E. Luna, J. Maringer, J. Parker, R. Perez, J. Pruitt, M. Sanidad, D. Young

I. Call to Order

The meeting was called to order at 2:34 pm by Susan Dodd.

II. Agenda Adjustment

None.

III. Approval of Consent Agenda

A. Minutes of November 26, 2007

MSC (B. Lawn/R. Hernandez) unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. FRNH 8A Conversational French

b. FRNH 8B Conversational French

Discussion: The French 8A course was designed to replace French 1A, due to declining enrollment. French 1A is the course a French major would be taking. These will be less intensive - listening, speaking, reading and writing will still be taught. Per Jesse – will fit as an elective on the Transfer Pattern; if French 1A goes inactive, it will not hurt us in the accreditation review process.

MSC (E. Luna/D. Young) to vote on both together. unanimous

c. MUS 2 Introduction and History of Jazz and Rock Music

In the music discipline – curriculum revision to be more relevant to today's students, and as an entry level course.

MSC (D. Young/B. Lawn) unanimous

d. MUS 6 Introduction to World Music

Fran Lozano calls this “a really exciting course” - an overview of music experiences from different cultures. Need to check with Jesse on transferability and if it articulates as the major. Course will be offered in alternate semesters.

MSC (E. Luna/B. Lawn) unanimous

2. NEW COURSE PROPOSAL – SECOND READING

a. CD 35 Establishing Positive Behavior in All Classrooms

Designed to aid students studying the field of “Special Needs Students”. Trains teachers currently in the field and helps build the certificate at Gavilan. We are able to draw students from other schools that do not have this program. Dionne discussed transferability - it does transfer to CSU, at the Masters level where there is a Masters degree in Special Education.

MSC (J. Maringer/D. Young) unanimous

- b. CD 36 Curriculum Strategies for Inclusive Classrooms
Inclusion tailors students to identify signs/signals of special needs students; teaches strategies for talking to parents. Do these classes overlap Psych classes at other schools? They prepare students for more detailed analysis of their students.

MSC (J. Maringer/B. Lawn) unanimous

- c. ESL 777 ESL Lifeskills 1
- d. ESL 778 ESL Lifeskills 2
- e. ESL 779 ESL Lifeskills 3
- f. ESL 780 ESL Lifeskills 4
- g. ESL 781 ESL Lifeskills 5
- h. ESL 782 ESL Lifeskills 6

All these were originally offered on the credit side of ESL – now moving to non-credit. Will not be offered concurrently with the credit ESL classes. Credit side courses will not be coming off the books.

MSC (J. Maringer/E. Crook) to vote on all together. unanimous

3. MODIFICATION TO EXISTING COURSE – FORM C

- a. ATH 42 Football

This is a 2-hour a day, 5-day a week class for 2 units; a lab class, designed as the daily practice for the Gavilan Football Team. The units assigned to this class came into question, as 3 lab hours = 1 unit. Susan, Vic and Joy will check on this.

MSC (J. Maringer/R. Hernandez) unanimous

- b. COS 200 Beginning Cosmetology

Revision of textbook approval – to copyright 2008 and updated text.

MSC (E. Luna/J. Maringer) unanimous

- c. COS 202 Advanced Cosmetology

To correct for textbook information and Dana Young approval of text.

MSC (B. Lawn/F. Lozano) unanimous

- d. COS 203 Practicum

Semester units are variable – depending on # of units students need in order to complete their 1600 hours for State Certification, and only in their last semester.

MSC (B. Lawn/E. Luna) unanimous

- e. COS 207 Contemporary Styling

6-week course, summer only, 4.5 semester units.

MSC (D. Young/J. Maringer) unanimous

V. Information

- A. Spring Semester Meeting Schedule – Susan Dodd provided this handout. The meeting location may change to BU 118. Form C's changes due by January 30th. Bonnie advises that the Banner conversion is coming and sooner rather than later is better for all curriculum changes.

VI. Discussion

A. Required Title 5 Changes

1. Liberal Studies Degree Requirements

New Title V regulations require areas of emphasis; compliance will require some restructuring. Arturo has proposed Expressive Arts and Language Arts as possibilities in areas broader than single subjects. A Liberal Studies major will allow transfer for

most students who have not made a clear major determination. Victor wants to set up a forum in the Spring to discuss and make recommendations to Curriculum by February, and then to the Chancellor's Office by March. Completing the short form/amendment to existing degrees can be submitted by March. Later than that, the full-blown application will be required. This will necessitate some sort of publishing for students registering for Fall Semester. Victor urges that we get the information on the books now and we can make modifications (very easily) next year.

2. Change Certificate of Achievement to Certificate of.....

Proposed name changes:

<i>Skills Certificate</i>	<i>Career Certificate</i>
<i>Certificate of Specialization</i>	<i>Certificate of Proficiency</i>
("Name of Content") _____ Certificate	

Non-credit Certificates are:

Certificate of Competency or *Certificate of Completion*

Certificate of Achievement is restricted to credit and 12 units, and already approved by the Chancellor's Office.

Is this all for Vo-Tech? No, these are just for under 18 unit areas and only on the credit side. A straw poll in the Curriculum Committee meeting netted 2 votes for Certificate of Specialization and 6 votes for Certificate of Proficiency.

It would be easier to have a campus-wide name on certificates.

Bonnie would like to have some decision before the Banner conversion in February.

Enrique suggests an informal faculty poll to determine choices before we vote.

Bea suggests for students returning home to other countries, that a Certificate of Proficiency would be advantageous.

3. Withdrawals, Dismissals, Course Repetition

Joy Parker provided a handout that included "*Standards for Dismissal*" (Gavilan College Catalog, 2007-2009) and *BP 4250 Probation, Disqualification and Readmission*.

The Standards for Dismissal is the practice most used. By July 2009, we should have established a policy for withdrawals, not to exceed 4 by a student. At some point, our responsibility for the "opportunity for student success" ends. Most Curriculum members favor the maximum of 4 withdrawals.

Regarding dismissals, classroom teachers only deal with the course grade of their individual students and not the cumulative GPA. John Pruitt hopes we will maintain academic standards and require minimum 2.0 GPA's for continued enrollment.

Repetition of non-credit courses, including multiple enrollments and the same course in the same semester needs reviewing. Repetition for sub-standard grade/work is currently allowed 2 times (original enrollment plus 2 additional repeats) for apportionment. A 4th time repeat garners no apportionment. Math is the most often repeated course.

Sometimes Board Policy is changed due to Title V regulation, but not always what we do in practice. We should be looking at all Board Policies to see what was approved. CCLC may send us curriculum advisories that need to come to Curriculum for review/tweaking.

Susan asks that members take these issues to their constituents for discussion.

VII. Adjournment

Meeting adjourned at 3:50 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinali, K. Day, M. Cortes, T. Newman, A. Oropeza, C. Starr, D. Stone.